



PUBLIC NOTICE

Federal Communications Commission
445 12th St., S.W.
Washington, D.C. 20554

News Media Information 202 / 418-0500
Internet: <http://www.fcc.gov>
TTY: 1-888-835-5322

Released August 26, 2008

DA -08-1973

Payment Methods and Procedures For Fiscal Year 2008 Regulatory Fees

Licensees and regulatees who are required to pay annual regulatory fees pursuant to 47 U.S.C. 159 (Public Law 103-66) may make their Fiscal Year (FY) 2008 fee payments immediately but no later than 11:59 PM on September 25, 2008¹. The Commission is required by Congress to collect regulatory fees to recover the regulatory costs associated with its enforcement, policy and rulemaking, user information, and international activities.

Licensees and regulatees pay differing fees dependent on a variety of factors, such as the number of subscribers, number of assigned telephone numbers, or revenue, etc. To find out how FY 2008 regulatory fees were determined for your organization, refer to the industry-appropriate section under the heading *Who Owes Fees & What is My Fee FY2008* (<http://www.fcc.gov/fees/regfees.html>).

USE OF THE FCC REGISTRATION NUMBER (FRN) IS MANDATORY

Regardless of the payment procedure that the Commission has in place for you, or the payment method that you choose, you must have an FCC Registration Number (FRN) to make your fee payment. If you do not have an FRN, go to www.fcc.gov and click the link to FCC Registration Number (FRN) Commission Registration System (CORES) to obtain one.

LIMITATIONS ON CREDIT CARD TRANSACTIONS

The U.S. Treasury will reject Credit Card transactions greater than \$99,999.99 from a single credit card in a single day, in accordance with U.S. Treasury Bulletin No. 2005-03. If you need to pay \$100,000.00 or more, then you must pay via a check, electronic debit from your bank account, or wire transfer.

ELECTRONIC FILING AND PAYMENT PROCEDURES (FOR ALL ENTITIES)

You can file your FCC Form 159 Remittance Advice, FCC Form 159-B Bill for Collection, or FCC Form 159-W electronically using the FCC's Fee Filer web application located at: <http://www.fcc.gov/fees/feefiler.html>. After logging in with your FRN, select the Regulatory Fees option for both billed and non-billed fees.

¹ 47 C.F.R. §1.1164

If you file electronically via Fee Filer, you may incorporate within a single payment any regulatory fees that you owe. If you log in with the FRN that appears on your pre-printed Form 159-B or Form 159-W, you will automatically be presented with the information from that form. You will also be presented with other fee information which the FCC has associated with your FRN. You may make adjustments, corrections, additions, or deletions to this automatically presented information if necessary. Please note that you are required to report and pay for all regulatory fees that you owe, regardless of whether those fees are presented through this feature.

For technical assistance regarding the use of Fee Filer, you may call the Commission's Financial Operations Help Desk at (877) 480-3201 and select Option 4.

Payment methods for electronic filings for all entities:

- Online credit card
- Electronic debit from your bank account
- Check, money order, or credit card payment (mailed with the Fee Filer-produced Remittance Voucher Form 159-E)

Mail to: Federal Communications Commission
Regulatory Fees
P.O. Box 979084
St. Louis, MO 63197-9000

Courier delivery address: Federal Communications Commission
Regulatory Fees
C/O U.S. Bank – Government Lockbox #979084
SL-MO-C2-GL
1005 Convention Plaza
St. Louis, MO 63101
Attn: FCC Government Lockbox

- Wire Transfer
 1. Fax a copy of the Fee Filer-produced FCC Form 159-E Remittance Voucher to U.S. Bank at (314) 418-4232 one hour before initiating the wire transfer.

When initiating the wire transfer, please provide your bank with the following information to complete the transfer:

ABA Routing Number: 021030004
Receiving Bank: TREAS NYC
33 Liberty St.
New York, NY 10045

BNF: FCC/ACCT--27000001

OBI Field: (Skip one space between each information item)"**BILLPAY**"

PAYER FRN (Exactly as on remittance instrument)

PAYER NAME (Exactly as on remittance instrument)

Phone: (Daytime Phone #, exactly as on remittance instrument)

VOUCHER NUMBER (Exactly as on remittance instrument)

PAPER FILING AND PAYMENT PROCEDURES (FOR BILLED ENTITIES ONLY)

IMPORTANT NOTE: It is the responsibility of the licensee to pay for all regulatory fee obligations by the due date, regardless of whether or not a bill is received.

Interstate Telecommunications Service Providers (ITSPs)

The FCC generated and mailed a pre-printed FCC Form 159-W for Interstate Telecommunications Service Providers (ITSPs), including a bill number for those with regulatory fee obligations of \$10 or more. If you are a billed ITSP, you should follow the guidance provided in the *Fact Sheet: What You Owe—Interstate Telecommunications Service Providers for FY 2008*. Instructions vary based upon whether your fee is billed and whether you have corrections or updates to the pre-printed information.

Satellite Space Station Licensees

If you are a satellite space station licensee, you will receive a pre-printed FCC Form 159-B Bill for Collection for your space station authorizations. Please follow the guidance provided in the *Fact Sheet: What You Owe—International and Satellite Services Licensees for FY 2008*.

Earth Station Licensees

If you are an earth station licensee, you will receive a pre-printed FCC Form 159-B Bill for Collection for your earth station authorizations. Please follow the guidance provided in the *Fact Sheet: What You Owe—International and Satellite Services Licensees for FY 2008*.

Cable Television Relay Service (CARS) Licensees

If you are a CARS licensee, you will receive a pre-printed FCC Form 159-B Bill for Collection for your CARS authorizations. Please follow the guidance provided in the *Fact Sheet: What You Owe—Cable Television Systems for FY 2008*.

Payment methods for paper filings (for billed entities only):

- Check, money order, or credit card payment

Mail to:	Federal Communications Commission Regulatory Fees P.O. Box 979084 St. Louis, MO 63101
Courier delivery address:	Federal Communications Commission Regulatory Fees C/O U.S. Bank – Government Lockbox #979084 SL-MO-C2-GL 1005 Convention Plaza St. Louis, MO 63101 Attn: FCC Government Lockbox

- Wire Transfer
 1. Fax a copy of the pre-printed FCC Form 159-W or Form 159-B, Bill for Collection to U.S. Bank at (314) 418-4232 one hour before initiating the wire transfer.
 2. When initiating the wire transfer, please provide your bank with the following information to complete the transfer:

ABA Routing Number: 021030004
 Receiving Bank: TREAS NYC
 33 Liberty St.
 New York, NY 10045

BNF: FCC/ACCT--27000001
 OBI Field: (Skip one space between each information item)\

"BILLPAY"
 PAYER FRN (Exactly as on remittance instrument)
 PAYER NAME (Exactly as on remittance instrument)
 Phone: (Daytime Phone #, exactly as on remittance instrument)
LOCKBOX 979084

PAPER FILING AND PAYMENT PROCEDURES (FOR NON-BILLED ENTITIES)

All other licensees and regulatees must submit, with payment, a completed FCC Form 159 Remittance Advice and, as necessary, FCC Form 159-C Remittance Advice Continuation Sheet(s). All other licensees and regulatees includes media services licensees who were recipients of regulatory fee assessment postcards this year, cable television system operators and commercial mobile radio service (CMRS) licensees who were recipients of regulatory fee assessment letters this year, and all other licensees and regulatees with regulatory fee payment obligations who received no such bill, assessment or notice for payment of regulatory fees.

FCC Form 159 Remittance Advice allows payers to report information on one or more payment items (e.g., revenues, call signs, or a combination of any two). Use FCC Form 159-C to report additional payments. Reproduced forms are acceptable. You must list each entity separately on FCC Forms 159/159-C. Written attachments are not acceptable. Failure to properly complete FCC Forms 159/159-C will delay the processing of your regulatory fee payment. Detailed instructions on how to correctly complete FCC Forms 159/159-C are contained in the *What You Owe Fact Sheets* for each service category. Please follow the guidance provided in the appropriate *Fact Sheet: What You Owe* for your service category, and either submit payment along with your FCC Form 159/159-C to the mailing address below, or have your Form 159/ Form 159-C and payment courier delivered to the courier delivery address below:

Payment methods for paper filings (for non-billed entities only):

- Check, money order, or credit card payment

Mail to: Federal Communications Commission
Regulatory Fees
P.O. Box #979084
St. Louis, MO 63101

Courier delivery address: Federal Communications Commission
Regulatory Fees
c/o U.S. Bank – Government Lockbox #979084
SL-MO-C2-GL
1005 Convention Plaza
St. Louis, MO 63101
Attn: FCC Government Lockbox

- Wire Transfer
 1. Fax a copy of the FCC Form 159 / 159-C, Remittance Advice to U.S. Bank at (314) 418-4232 one hour before initiating the wire transfer.
 2. When initiating the wire transfer, please provide your bank with the following information to complete the transfer:

ABA Routing Number: 021030004
Receiving Bank: TREAS NYC
33 Liberty St.
New York, NY 10045

BNF: FCC/ACCT--27000001

OBI Field: (Skip one space between each information item)\

"REGULATORYPAY"

PAYER FRN (Exactly as on remittance instrument)

PAYER NAME (Exactly as on remittance instrument)

Phone: (Daytime Phone #, exactly as on remittance instrument)

LOCKBOX 979084

FILING NOTES

Do not send your Form 159 Remittance Advice or payment to the Commission's Washington, DC Headquarters mailing address. Filings that are erroneously mailed to our Washington, DC, Headquarters address will be forwarded to U.S. Bank in St. Louis, Missouri for processing. However, this may result in a late receipt of your payment and may subject your payment to the 25% late payment penalty.

PAYMENT METHODS

Licensees and regulatees may pay their regulatory fees by any of the following methods; however we strongly encourage filers to use fee filer for prompt credit:

- Check
- Money order
- Credit card (online, by mail, or by fax)
- Wire transfer
- Electronic check / debit from bank account (online) via fee filer
- Electronic debit from your bank account (non-billed paper filings only)

With the exception of online payments, licensees and regulatees must submit a hard-copy remittance advice filing with their payment. More information regarding specific payment methods is provided as follows:

Check or Money Order:

- For fee payments by check or money order, please make the instrument payable to the Federal Communications Commission.

Note: US Bank's/Federal Reserve Bank of Cleveland – will convert **check** payments drawn on personal checking accounts into an electronic funds transfer. “Electronic fund transfer” is the term used to refer to the process in which we electronically instruct your financial institution to transfer funds from your account to our account, rather than processing your check. By sending your completed, signed check to us, you authorize us to copy your check and to use the account information from your check to make an electronic fund transfer from your account for the same amount as the check. If the electronic fund transfer cannot be processed for technical reasons, you authorize us to process the copy of your check.

Credit Card (online, by mail, or by fax):

- The FCC accepts these credit cards: Visa, Mastercard, Discover and American Express.
- To pay online by credit card, you must first submit your electronic filing information via the FCC's Fee Filer web application; you will then have the option to pay online by choosing the “Pay by Credit Card” option.
- If paying by credit card by fax, transmittals must be directed to (314) 418-4232.
- Limitations on credit card transactions: The U.S. Treasury will reject credit card transactions greater than \$99,999.99 from a single credit card in a single day, in accordance with U.S. Treasury Bulletin No. 2005-03.
- When paying by credit card by mail or fax, you **must complete both**:
 - the “Credit Card Payment Information” section with all the requested credit card information along with your signature, **and**
 - the “Certification” section by signing and dating—be it on the FCC Form 159 Remittance Advice, FCC Form 159-W, or FCC Form 159-B Billing for Collection.

Wire Transfer:

A wire transfer is a transaction that you initiate through your bank. It authorizes your bank to wire

funds from your account to the Federal Reserve Bank, NYC (TREAS NYC). All payments made by wire transfer (payable to the Federal Communications Commission) must be supported by a completed remittance instrument (Form 159-E, Form 159-W, Form 159-B, or Form 159 Remittance Advice, depending on the payment procedure in place for you). The remittance instrument must be faxed to FCC Government Lockbox – Regulatory Fees (U.S. Bank in St. Louis, Missouri) at (314) 418-4232 at least one hour before the wire transfer on the same business day, so as to not delay crediting your account. Due to Federal Reserve process, most wire transfers initiated **after 6:00 p.m. (EDT)** will be credited **the next business day**. Indicate on the top of the remittance instrument "Wire Transfer - Regulatory Fee Payment." Filers of the Form 159 should also indicate "979084" in Box (1) Lockbox #, located at the upper left hand corner of their Form 159; while filers of the pre-printed Form 159-E, Form 159-W and Form 159-B will already have "979084" printed on the top of their forms. Additional information regarding wire transfer procedures is included in the appropriate "Filing and Payment Procedures" section of this notice.

Payment from Bank Account (online):

- To pay online from a bank account, you must first submit your electronic filing information via the FCC's Fee Filer web application; you will then have the option to pay online by choosing the "Pay from Bank Account" option.
- You may choose to pay from one of the following types of accounts: Personal Checking, Personal Savings, Business Checking, Business Savings.
- For purposes of meeting the filing deadline, the FCC will consider the payment to be received at the time your account information is successfully accepted; however, funds may not clear from your bank account for up to 2 business days.

DE MINIMUS FEE PAYMENT LIABILITY

Regulatees whose total FY 2008 regulatory fee liability, including all categories of fees for which payment is due, amounts to less than \$10 will be exempted from payment of FY 2008 regulatory fees.

OTHER QUESTIONS REGARDING REGULATORY FEES

To help you understand your regulatory fee obligations, the following Fact Sheets and Websites are available at <http://www.fcc.gov/fees/regfees.html>:

FACT SHEET: WHAT YOU OWE - CABLE TELEVISION SYSTEMS—FY2008

FACT SHEET: WHAT YOU OWE - MEDIA SERVICES LICENSEES—FY2008

FCC LOOK-UP WEBSITE FOR MEDIA SERVICES LICENSEES OWING FY 2008 REGULATORY FEES

FACT SHEET: WHAT YOU OWE - COMMERCIAL WIRELESS SERVICES—FY2008

FACT SHEET: WHAT YOU OWE - INTERNATIONAL AND SATELLITE SERVICES LICENSEES—FY2008

FACT SHEET: WHAT YOU OWE - INTERSTATE TELECOMMUNICATIONS SERVICE PROVIDERS—FY2008

FACT SHEET: USE OF THE FCC REGISTRATION NUMBER (FRN) IS MANDATORY--FY2008

FACT SHEET: WAIVERS, REDUCTIONS AND DEFERMENTS OF REGULATORY FEES—FY2008

FACT SHEET: REGULATORY FEE EXEMPTIONS—FY2008

ADDITIONAL INFORMATION

Please contact the Commission's Financial Operations Help Desk with inquiries regarding regulatory fees at (877) 480-3201 Option 4 or e-mail your inquiries to ARINQUIRIES@FCC.GOV

You may download the FCC Form 159 Remittance Advice at <http://www.fcc.gov/formpage.html>, or request a copy of the form by calling the FCC's Form Distribution Center at 1-800-418-FORM [3676] or (202) 418-3676. Public Notices and Fact Sheets can be ordered by calling (888) 225-5322. Materials can also be obtained by writing to: Federal Communications Commission, ATTN: Consumer Information Center, 445 12th Street, S.W., Washington, D.C., 20554.

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